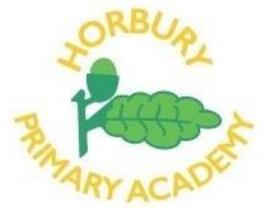


Paying for Wraparound Care Clubs on the MCAS App



Parents/Carers can now complete payments for our Wraparound Care clubs via the MCAS App.

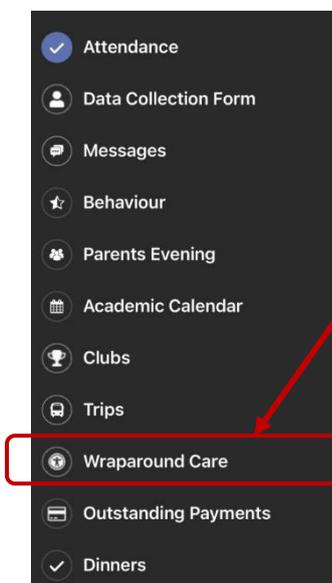
We have created a simple step-by-step guide to help families navigate their way around the new App and aid them in completing and aid them in completing payments for Wraparound Care.



If you are having any issues with payments on your MCAS App please contact our dedicated mcas@horburyprimary.accordmat.org email and a member of our Admin Team will endeavour to help you.

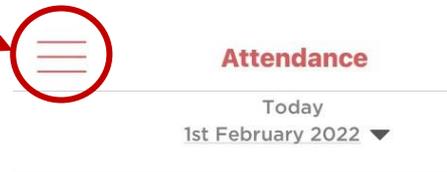
1) Locating “Wraparound Care” on the MCAS App

Login to your app and select the Menu logo (three horizontal lines) in the top left corner of your screen.



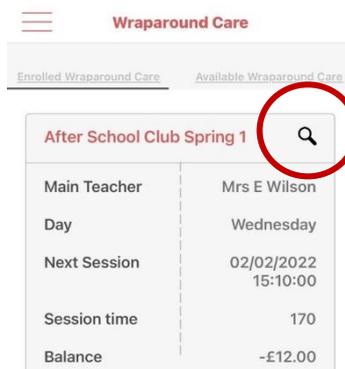
This will open a sidebar with a list of options.

Towards the bottom of this list you will find “**Wraparound Care**”.



2) Checking Bookings and Viewing Balances

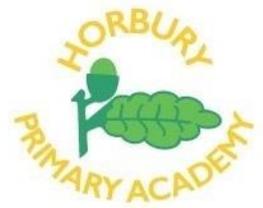
Select “**Wraparound Care**”. This will open a page which shows you the Wraparound Care clubs and sessions that your child has been enrolled onto.



To the right of each club title (i.e. *After School Club Spring 1*) you will see a logo of a **Magnifying Glass**.

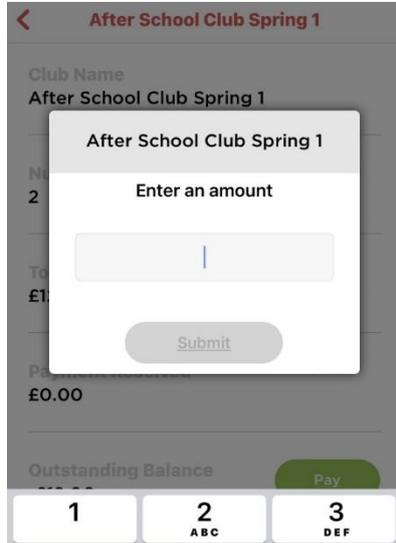
Clicking on the magnifying glass will take you to a page which shows the number of sessions your child has been booked into, the total cost for these sessions and the payment received so far.

Paying for Wraparound Care Clubs on the MCAS App



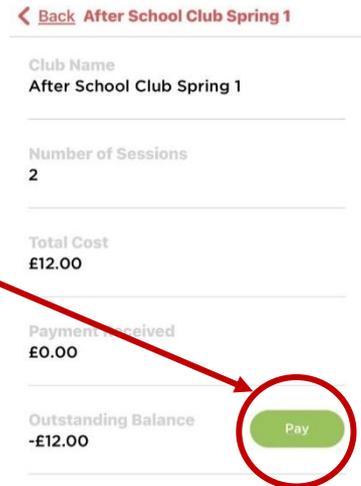
3) Adding a Payment Amount to the Basket

You will see a green **“Pay”** button next to the outstanding balance for this club.



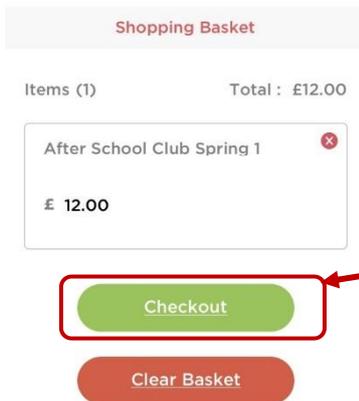
If you click on the green **“Pay”** button you will then be asked to enter an amount you would like to credit your account with. Please type in the amount and click **“Submit”**.

This adds the amount to your shopping basket, and you can then proceed to add your card details and complete checkout.



4) Completing Check Out

Once you have clicked **“Submit”** you will be taken to the **“Shopping Basket”** screen. This screen will detail the item/service and the amount you are paying.



If you use more than one service you might see a few items within your shopping basket, with the total of all the items displayed at the top right of the screen.

When you are ready to complete your payment click **“Checkout”**.

You will then be prompted to input your bank card details.

When all your details have been entered select **“Confirm & Pay”**.

You will now have completed payment for the Wraparound Care services you selected.

